

**Rochelle Park Board of Education
Caucus Meeting– 7:00 P.M.
May 14, 2012**

I. Call to Order and Flag Salute

II. Roll Call

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President	x	
Mr. Sam Allos	x	
Mrs. Teresa Cravello	x	
Mr. Jay Esposito	x	
Mrs. Maria Lauerman	x	
Mr. Mark Scully	x	
Mrs. Patricia Bilka, President	x	

Others Present:

Bert Ammerman, Interim Superintendent
Matthew McGrath, Interim Principal
Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report Mr. Ammerman reported the following:

- We will have a resolution on the agenda for S. Calabro & B. Loverich to attend “Learning about CRT’s” on May 11, 2012 at Northern Valley Regional High School at no cost to the district for registration.
- We will have a resolution to approve an out of district placement for the remainder 2011-2012 school year.
- Congratulations to all our students who made the honor roll for 3rd marking Period, and congratulations also to the Rochelle Park students who attend Hackensack High School who made the honor roll for the 3rd marking period.
- The district has been informed that a number of our students have been accepted to the Academies in Hackensack, Englewood & Teterboro. We congratulate them and are particularly proud of our students since the application process for these schools has become very rigorous and extremely competitive.

- The PTA treated the faculty and staff to lunch on May 7th.
- Lauren Metcalfe was chosen as this year's recipient of the Teacher of the Year
- The district has received a letter from Mr. Gilmartin the County Superintendent regarding our representation on the Hackensack Board of Education. The percentage of students Rochelle Park sends to Hackensack is the determining factor. We do not qualify to have a Board Member.
- Two field trip requests are on the agenda. The 4th grade will go to a park, which is an annual trip, and is based on the science curriculum. 5th Graders will go to see a Jackals game for DARE.
- We will approve, by resolution, changes to two job descriptions

V. Principal's Report Mr. McGrath reported the following:

- NJ ASK Testing has been completed with the exception of Make-ups which will be completed this week.
- Curriculum writing in the areas of Mathematics and Language Arts/Literacy is ongoing.
- The Professional Development Committee has completed the revision of the current Professional Development Plan. A resolution is on the agenda for Board approval and it will then be submitted to the County Office.
- The Five Midland School Students will sing the National Anthem and another will play Taps on the trumpet at the services on Memorial Day.
- The trip for the 4th graders that is up for approval tonight includes a real life study of river ecology.
- On May 8th we learned that the water from the tap in the faculty room was discolored. United Water was contacted and all the drinking fountains were covered. teachers were informed not to allow any students to drink the water. Mr. McGrath had a conversation with Mrs. Mott, Pomtonian supervisor and determined that the lunch that day was not impacted by the water. Arrangements for all utensils and cookware to be washed in water were made. We are keeping in close contact with United Water regarding this occurrence.

VI. Business Administrator's Report Mr. Ammerman reported the following:

- Items F1-F10 & F19 on the agenda are reorganizational resolutions. Due to the vote taking place in November and the reorganization meeting not being held until January 2013, we needed to pass these resolutions in order to move forward.
- F17 Transfer resolution.
- F18 Audit recommendation required each year.

VII. Reports – Committee Action Items

Committee reports deferred to regular meeting.

VIII. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

NONE

Motion by Mr. Verhasselt seconded by Mr. Scully
Roll Call 7-0

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Cravello, seconded by Mr. Allos, to open public comment at 7:14 p.m.

Roll Call 7-0

NONE

Motion by Mrs. Lauerman, seconded by Mr. Esposito, to close public comment at 7:16 p.m.

Roll Call 7-0

X. Other Business

XI. Announcements:

The next Caucus Meeting will be held on Monday, June 11, 2012 at 7:00 P.M. with the Regular Meeting immediately following in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Verhasselt, seconded by Mrs. Cravello, to open Executive Session at 7:16 p.m.
Roll Call 7-0

Motion by Mr. Verhasselt seconded by Mr. Esposito, to close Executive Session at 7:39 p.m.
Roll Call 7-0

Motion by Mr. Verhasselt, seconded by Mrs. Cravello, to resume Regular Meeting Agenda at 7:39 p.m.

Roll Call 7-0

XIII. Adjournment

Motion by Mr. Verhasselt, seconded by Mr. Esposito, to adjourn meeting at 7:40 p.m.

Roll Call 7-0